

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
March 10, 2021**

**Members of the public who wish to participate in the meeting may do so by calling
1-978-990-5000 followed by meeting number Access Code: 333891 at 7:35 PM.**

Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. *A non-public dial in number will be used if executive session is required.*

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Township of Alexandria does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Committee will be held telephonically only. Notice of this meeting was published in the Democrat on January 7th. Notice was posted on the Municipal Office Front Doors and the Township website.

Meeting Called to order at 7:35 PM.

ROLL CALL:

PRESENT: Mayor Plumer, Committeeman Pfefferle, Committeeman Kiernan, Twp. Atty. Dragan

ABSENT: None

FLAG SALUTE:

Mayor Plumer led the flag salute

OLD BUSINESS:

- Ordinance 2021-3 Amending Section 64-3, Fees, of the Code of the Township of Alexandria To Establish a Fee Schedule for Construction Permits-**2nd Reading**

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2021-3.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

As there were no public comments, Comm. Kiernan made a motion, seconded by Comm. Pfefferle to close public comment for Ordinance 2021-3.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to adopt Ordinance 2021-3.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

ORDINANCE NO. 2021-003 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING SECTION 64-3, FEES, OF THE CODE OF THE TOWNSHIP OF ALEXANDRIA, TO ESTABLISH A FEE SCHEDULE FOR CONSTRUCTION PERMITS.

BE IT ORDAINED by the Mayor and Committee of the Township of Alexandria in Hunterdon County, New Jersey as follows:

Section 1. Subsection 64-3.A. Amended. Subsection 64-3.A., of Section 64-3, Fees, of Chapter 64, Building Construction, of the Code of the Township of Alexandria, New Jersey, is hereby deleted in its entirety and replaced with the following:

The following fees are hereby established for the securing of construction permits:

(1) Building Sub-code fees:

Minimum Fee.....	\$75
New Construction / Addition R-3, R-5.....	\$0.045 cu/ft
All other use groups up to and including the first 100,000cu.ft	\$0.040 cu/ft
Over 100,000cu.ft.....	\$0.035 cu/ft
Structure on Bonafide Farm per N.J.A.C 5:23-3.2(d)	\$0.01 cu/ft
Renovations / Alterations / Repairs	\$30 per \$1000 cost of construction
Decks.....	\$30 per \$1000 cost of construction (Minimum \$100)
Roof / Siding / Fences over 6ft & replacement of	
Pool Barriers for Group R-3, R-5.....	\$100 (Flat Fee)
Photovoltaic Systems	

▪ One and Two Family Structures.....	\$200 (Flat Fee)
▪ All other Use Groups.....	\$30 per \$1000 cost of construction.
Demolitions	
▪ One and Two Family Structure.....	\$200
▪ Structure Accessory to above and/or on Bonafide Farm.....	\$75
▪ All other Use Groups.....	\$300
Signs.....	\$3 per sq/ft (\$75 Minimum)
Temporary Structures including but not limited to tents and site trailers.....	\$200 ea.
Above Ground Pool.....	\$100
In-ground Pool.....	\$350
Annual Inspection of commercial pool, Spa, or Hot Tub (per N.J.A.C. 5:23-4.18(1)).....	\$100
Pre-fab Sheds over 200 sq/ft.....	\$100
Retaining Walls	
▪ Class 3 Residential Structures surface less than 550 sq ft	\$125
▪ Class 3 Residential Structures surface more than 550 sq ft	\$200
▪ For all other Use Groups	\$30 per \$1000 cost of construction.
Asbestos / Lead Abatement.....	\$150

(2) Fire Sub-code fees

Minimum Fee.....	\$75
Sprinklers:	
▪ 1 to 20.....	\$100
▪ 21 to 100	\$200
▪ 101 to 1000.....	\$2.00 per head
▪ Over 1000	\$1.50 per head
Detectors:	
▪ 1 to 12.....	\$75 ea.
▪ Each Additional 25 Detectors.....	\$50 ea.
Sprinkler Valves.....	\$150 ea.
Standpipes.....	\$290 ea.
Pre-Engineered Systems.....	\$200 ea.
Gas/Oil Fired Appliance.....	\$75 ea.
Solid Fuel Burning Appliance (Wood, Pellet, Coal).....	\$75 ea.
Metal Chimney & Chimney Liners.....	\$75 ea.
Fire Tanks.....	\$150 ea.
Fire Pump.....	\$300 ea.
Underground Pining.....	\$100 ea.
Hoods & Kitchen Exhaust System:	
▪ Residential.....	\$75 ea.

- Commercial.....\$200 ea.
- Alarm System:
 - Group R-3, R-5.....\$75
 - All other use Groups.....\$5 per device
 - Smoke Control Systems.....\$250 ea.
 - Fire Alarm Control Panels.....\$100 ea.
- Fuel Tank Install – Underground:
 - Up to 10,000 gallons.....\$200 ea.
 - Over 10,000 gallons.....\$250 ea.
- Fuel Tank Install – Aboveground:
 - 2000 gallons or less.....\$75 for 1st and \$25 for each additional
 - Over 2000 gallons.....\$200 ea.
- Removal / Abandonment Non Regulated Fuel Tank..... \$75 ea.

(3) Electric Sub-code fees

- (a) Minimum Fee.....\$75.00
- (b) For the first block consisting of 1 to 10 receptacles, fixtures or devices, the fee shall be \$75.00 for each additional block consisting of up to 25 receptacles, fixtures or devices, the fee shall be \$25.00. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light-standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amps or less including motors or equipment rated less than 1 hp or 1 kw.
- (c) For each motor or electrical device rated from 1 hp or 1 kw to 10 hp or 10 kw; for each transformer or generator rated from 1 kw or 1 kw to 10 kw or 10 kw; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydro massage bath tub; for each underwater lighting fixture; for household electric cooking equipment rated up to 16 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amps to 50 amps; for each light-standard greater than eight feet in height including luminaries; and for each communications closet, the fee shall be \$75.00
- (d) For each motor or electrical device rated from greater than 10 hp or 10 kw to 50 hp or 50 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center, or disconnecting means rated 225 amps or less; for each transformer or generator

rated from greater than 10 kw or 10 kw to 45 kw or 45 kw; for each electric sign rated from greater than 20 amps to 225 amps including associated disconnecting means; for each receptacle rated greater than 50 amps; and for each utility load management device, the fee shall be \$125.00

(e) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 225 amperes to 1,000 amps; and for each transformer or generator rated from greater than 45 kw or 45 kw to 112.5 kw or 112.5 kw, the fee shall be \$200.00

(f) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated greater than 1,000 amperes; and for each transformer or generator rated greater than 112.5 kw or 112.5 kva the fee shall be \$576.00

Electric Sub-code continued

(g) Pools:

- Spa / Hot Tub.....\$100
- Aboveground pool.....\$100
- In-ground pool.....\$200
- Annual Electric Inspection of Public Pools, Spas or Hotubs..... \$100

(h) Photovoltaic systems, the fee shall be based on designated kilowatt rating of solar photovoltaic system as follows:

- 1-10 kw.....\$100
- 11-50 kw.....\$200
- 51-100 kw.....\$400
- 101 - 150 kw.....\$700
- Every 50 kw over 150 kw shall be an additional fee of.....\$75

(i) New Residential install of generator & transfer switch rated 20kw and 200 amps or less.....\$200

(4) Plumbing Sub-code fees

- Minimum Fee.....\$75
- Fixture or piece of equipment connected to plumbing system.....\$20 ea.
- Dishwasher.....\$20 ea.
- Washing machine or standpipe.....\$20 ea.
- Drains.....\$20 ea.

Hose bib.....	\$20 ea.
Stacks.....	\$20 ea.
Sewer or septic connection.....	\$95 ea.
Air conditioning and refrigerator or similar device.....	\$95 ea.
Domestic Water Heater, Boiler or similar device.....	\$95 ea.
Backflow Preventer.....	\$95 ea.
Sump Pump.....	\$95 ea.
Sewer or Ejector Pump.....	\$95 ea.
Solar system.....	\$95 ea.
Underground and above-ground tank.....	\$95 ea.
Recertification of Backflow Preventer.....	\$95 ea.
Lawn sprinkler system.....	\$95 ea.
Service connections	\$95 ea.
Grease trap or interceptors.....	\$95 ea.
Interception/Separator.....	\$95 ea.

(5) Mechanical Sub-code (Groups R3, R5)

Gas/Oil Piping.....	\$115 for 1 st and \$30 ea. additional
Boiler / Furnace or Similar Device.....	\$115 for 1 st and \$30 ea. additional
Air Conditioning, Refrigeration or similar device.....	\$115 for 1 st and \$30 each additional
Underground or Above Ground	
▪ Storage Tank.....	\$115 for 1 st and \$30 each additional
Generator.....	\$115 for 1 st and \$30 each additional
Fireplace.....	\$115 for 1 st and \$30 each additional

(6) Certificate and other permit fees:

Certificate of Occupancy.....	10% of Total Permit Fee
Certificate of Occupancy pursuant to change of se.....	\$200
TCO Extensions	\$35
***TCO Exception: there will be no fee for the 1 st issuance provided the Certificate of Occupancy fee is paid at that time.	
Update fee.....	\$25
Change of Contractor.....	\$25
Application for variation:	
▪ Class 1 Structure.....	\$400
▪ Resubmission for Class 1 Structure.....	\$125
▪ Class 2 & 3 Structures.....	\$150
▪ Resubmission for Class 2 & 3 Structures.....	\$100
▪ Plan review fee \$100 per hour (minimum review time ½ hour will be	

charged. Review time rounded to nearest ¼ hour)

Fees for any permit not listed shall be charged in accordance with the provisions of NJAC 5:23-4.20, et seq.

Elevators.....per state fee schedule

Zoning:

Zoning permit or land use ordinance

Interpretation.....\$50

Highlands Exemption fee (per ordinance 109-10G).....\$300

Single Family dwelling (includes foundation location review).....\$125

Section 2. **Subsection 64-3.C. Amended.** Subsection 64-3.C., of Section 64-3, Fees, of Chapter 64, Building Construction, of the Code of the Township of Alexandria, New Jersey, is hereby deleted in its entirety and replaced with the following:

- C. In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect fees as specified in N.J.A.C. 5:23-4.19, et seq.

Section 3. **Repealer.** All ordinances and resolutions or parts thereof inconsistent with this Ordinance are repealed.

Section 4. **Severability.** If any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall only apply to the section, paragraph, subsection, clause, or provision so adjudged and the remainder of this Ordinance shall be deemed valid and enforceable.

Section 5. **Effective date.** This Ordinance shall take effect upon final passage and publication in accordance with law.

NEW BUSINESS:

- Agreement for Equestrian Roof Replacement

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the Agreement between Alexandria Township and Tremco Construction Products/WTI-Weatherproofing Technologies, Inc for the roof replacement at the park barn.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

- Resolution 2021-063 Self Examination of Budget as required by the DCA

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2021-063.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2021-063 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR SELF-EXAMINATION OF BUDGET RESOLUTION AS REQUIRED BY THE DCA

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Alexandria has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Alexandria that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges

- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

- Resolution 2021-064 Setting the Tax Rate for the Purpose of Municipal Open Space, Recreation, Flood Plain, and Farmland and Historic Preservation
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2021-064 which keeps the tax rate for the Purpose of Municipal Open Space, Recreation, Flood Plain, and Farmland and Historic Preservation at 2 cents for 2021.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2021-064 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR SETTING THE TAX RATE FOR THE PURPOSE OF MUNICIPAL OPEN SPACE, RECREATION, FLOODPLAIN AND FARMLAND AND HISTORIC PRESERVATION

WHEREAS, on November 6, 2018, the ballot question to allow the Township Committee to set the tax rate for the purpose of Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation annually, with a ceiling of four cents per hundred dollars of assessed valuation rather than the fixed amount of four cents per hundred dollars of assessed valuation formally approved in November 2004, was approved by the voters of the Township of Alexandria, and

WHEREAS, the Township Committee of the Township of Alexandria has determined that for the calendar year of 2021, that the tax rate of Municipal Open Space should be reduced to two cents per hundred dollars of assessed valuation as the balance of funds in the Municipal Open Space Trust fund have been deemed sufficient to meet the current needs of Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey, that the tax rate for the purpose of Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation hereby be established at the rate of two cents per hundred dollars of assessed valuation for the calendar year of 2021.

- 2021-004 To Exceed the Municipal Budget Appropriation Limits to Establish a Cap Bank (N.J.S.A. 4-45.14) Calendar Year 2021-**1st Reading**
Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve Ordinance 2021-004 on 1st reading. **The Public Hearing is scheduled for April 14, 2021 at 7:35 PM.**
Roll Call: Aye: Kiernan, Pfefferle, Plumer
Nay: None
Abstain: None

Motion Carried

**ORDINANCE 2021-004 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)
CALENDAR YEAR 2021**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and

the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alexandria in the County of Hunterdon finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 2.5 % increase in the budget for said year, amounting to \$ 55,779.05 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alexandria in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Alexandria in the County of Hunterdon shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 2.5%, amounting to \$55,779.05, and that the CY 2021 municipal budget for the Township of Alexandria in the County of Hunterdon be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

- Township Tobacco Policy

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the Tobacco Policy as prepared by Township Administrator/Clerk Bobrowski.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

In accordance with the law of the State of New Jersey, the Township has adopted a tobacco-free policy for all buildings and vehicles. All Township facilities shall be tobacco-free and no employee or visitor will be permitted to smoke (including the use of

electronic smoking devices) or utilize smokeless tobacco anywhere in Township buildings and vehicles.

Employees are permitted to smoke or use smokeless tobacco products only outside Township buildings more than fifty (50) feet from exterior doorways and windows of Township property. Such locations cannot cause a safety hazard, and employees shall not congregate in such smoking areas. Residents shall never be required to pass through a smoking area to get to a Township building or event.

An employee leaving the work area to smoke may not leave his or her office unattended. Smoking shall not interfere with the employee's productivity and should be done on the employee's allotted break time as established by the supervisor.

This policy shall be strictly enforced and any employee who violates this policy shall be subject to progressive disciplinary action, up to and including termination.

NOTE: The Township Committee pulled the following two resolutions from the consent agenda for individual discussion:

- Resolution 2021-066 HVAC/Duct Work Repairs to Municipal Building
- Resolution 2021-067 Authorizing the Release of Various Toll Brothers Driveway Bonds

- Resolution 2021-066 HVAC/Duct Work Repairs to Municipal Building

Comm. Pfefferle asked about the wide range of quotes received for the repairs needed. Township Clerk/Administrator Bobrowski noted that the contractors were advised of the repairs needed. The current HVAC system's ductwork is too small to support the size of the system. The ductwork needs to be redone. The companies whose quotes were very high were recommending full replacement of the Township's current HVAC system which is not warranted. All quotes were reviewed by the Township Construction Official Farneski and he is satisfied that Stryker Heating and Cooling can accommodate the repairs needed of the Municipal Building's HVAC.

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve Resolution 2021-066.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2021-066 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY FOR HVAC/DUCT WORK REPAIRS TO MUNICIPAL BUILDING**

WHEREAS, the Township of Alexandria approved in the 2020 budget monies to have the HVAC unit/duct work repaired at the municipal building due to HVAC/duct work issues; and

WHEREAS, the Township sought five quotes for the HVAC/Duct Work repairs and those quotes are as follows; and

- 1.) Stryker Heating & Cooling \$4,090
- 2.) Advanced Heating & Air Conditioning \$4,416
- 3.) Active Air Conditioning & Heating \$ 7,650
- 4.) Warren Heating & Cooling \$15, 769
- 5.) Old York Heating & Cooling \$28,835

WHEREAS, Stryker Heating & Cooling, 438 Route 22, West, White House Station, NJ 08889 had the lowest quote, and their services will be utilized for HVAC/Duct Work Repairs at the Municipal Building; and

WHEREAS, the Alexandria Township Construction Official has reviewed the quotes and agrees that the work proposed by Stryker Heating & Cooling is sufficient to correct the issues with the HVAC/Duct Work repairs at the Municipal Building.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Alexandria, County of Hunterdon, State of New Jersey authorizes the following:

- 1.) Stryker Heating & Cooling to be awarded the contract for HVAC/Duct Work Repairs at the Municipal Building in the amount of \$4,090 coming from Capital Account # 04-215-56-922-001;

Mayor Plumer recused himself from this Resolution and Comm. Pfefferle as the Deputy Mayor was given the floor for the duration of this discussion.

- Resolution 2021-067 Authorizing the Release of Various Toll Brothers Driveway Bonds for Toll Brothers

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve Resolution 2021-067.

Roll Call: Aye: Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2021-067 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING RELEASE OF VARIOUS DRIVEWAY BONDS FOR
TOLL BROTHERS**

WHEREAS, Toll Brothers filed correspondence with the Township of Alexandria ("Township") dated November 5, 2019 requesting the release of driveway bonds and the following amounts:

B-15, L-17:08 2 Balmoral Drive \$1,000.00
B-15, L-17.09 4 Balmoral Drive \$1,000.00
B-15, L-9.22 23 Balmoral Drive \$2,000.00
B-15, L-17.05 3 Balmoral Drive \$5,000.00
B-15, L-17.06 5 Balmoral Drive \$2,000.00
B-15.03, L-9.38 46 Balmoral Drive \$1,000.00
B-21, L-3.03 3 Belmont Court \$1,000.00
B-21, L-3.06 9 Belmont Court \$1,000.00

WHEREAS, according to the Township's records, the total amount being held in escrow per the recommendation of the Township Engineer is \$14,000.00 for all of these driveway bonds; and

WHEREAS, the Township's Building Department issued a Certificate of Occupancy for each of these homes (dates below). Township Engineer Decker made an inspection to the driveways and recommends the release of the driveway bonds;

B-15, L-17:08 2 Balmoral Drive- C/O Issued June 17, 2016
B-15, L-17.09 4 Balmoral Drive- C/O Issued December 7, 2015
B-15, L-9.22 23 Balmoral Drive- C/O Issued April 11, 2007
B-15, L-17.05 3 Balmoral Drive- C/O Issued June 3, 2015
B-15, L-17.06 5 Balmoral Drive- C/O Issued April 12, 2007
B-15.03, L-9.38 46 Balmoral Drive- C/O Issued September 14, 2018
B-21, L-3.03 3 Belmont Court- C/O Issued September 12, 2018
B-21, L-3.06 9 Belmont Court- C/O Issued August 24, 2016

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 10th day of March, 2021 as follows:

1. As of March 10th, the amount being held in escrow for these driveway bonds noted above is \$14,000.00.
2. Township Engineer Decker has made an inspection to the driveways and recommends the release of the above driveway bonds.

3. The Chief Finance Officer has attached his signature certifying the availability of funds are available for these driveways.
4. This Resolution shall take effect immediately.

Note: Mayor Plumer returned to the meeting discussion.

CONSENT AGENDA:

All items listed with an asterisk on the agenda "*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the resolutions below on the Consent Agenda.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

- Resolution 2021-058 Amending the 2021 Salary Resolution for Employees

RESOLUTION 2021-058 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES FOR THE YEAR 2021-*Board of Health Secretary Correction from Resolution 2021-047*

Township Committee	\$ 4,080.00
Township Clerk	\$ 58,860.20
	\$ 226.66 Special Mtg.
Township Administrator	\$ 13,532.05
Chief Financial Officer	\$ 35,700.00
Finance Assistant	\$ 22.44 per hour
Tax Assessor	\$ 35,464.67

Tax Collector	\$ 28,163.02
Zoning Officer	\$ 10,040.23
Registrar of Vital Statistics	\$ 1859.99
Deputy Registrar	\$ 22.44 per hour
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 20.86 per hour
	Plus \$221.92 per meeting
Board of Health Secretary	\$ 2,220.58
Dog Warden	Per Contract
Office Cleaning	\$ 5,827.71
Emergency Mgmt.911 Coordinator	\$ 3,271.75
Office Help	\$ 12.00 to \$35.00 per hour
Public Works Personnel	Per Union Contract
Seasonal Snow Plow Operator	\$ 25.76 per hour
Seasonal Park Help	\$ 20.60 per hour
Recycling Coordinator	\$ 4,652.63
Construction Official	\$ 53.98 per hour
Building Sub-Code Official/Inspector	\$ 45.18 per hour
Building Dept. Technical Assistant	\$ 19.59 per hour
Plumbing Sub-Code Official	\$ 53.98 per hour
Electrical Sub-Code Official/Inspector	\$ 45.18 per hour
Fire Sub-Code Official/Inspector	\$ 45.18 per hour
Fire Prevention	\$ 8,478.92
COAH Housing Agent	\$ 22.44 per hour

Mileage Reimbursement **.56 per IRS publication**

- Resolution 2021-060 Renewing with Statewide Insurance Fund

RESOLUTION 2021-060 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO JOIN (RENEW) WITH STATEWIDE INSURANCE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, ALEXANDRIA TOWNSHIP ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2021** terminating on **January 1, 2024** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) :

Workers' Compensation & Employer's Liability	<u>X</u>
Comprehensive General Liability	<u>X</u>
Automobile Liability and Physical Damage	<u>X</u>
Public Officials and Employment Practices Liability	<u>X</u>
Property	<u>X</u>
Inland Marine Boiler and Machinery	<u>X</u>
Crime-Faithful Performance and Fidelity	<u>X</u>
Pollution Liability	<u>X</u>
Cyber Liability	<u>X</u>
Non Owned Aircraft	<u>X</u>

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said

documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

- Resolution 2021-061 Annual Tax Collector Report

**RESOLUTION 2021-061 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY FOR ACCEPTANCE OF TAX
COLLECTOR'S 2020 ANNUAL REPORT**

WHEREAS, N.J.S.A. 54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, Township of Alexandria, County of Hunterdon, state of New Jersey that the following Collector's Annual Report of Receipts for the Year Ending December 31, 2020, be hereby acknowledged and accepted as submitted.

**TAX COLLECTION OFFICE
FOR THE YEAR ENDING DECEMBER 31, 2020**

Interest	\$52,693.22
2021 Taxes Prepaid	\$120,161.35
2020 Taxes	\$18,807,543.76
2019 Taxes	\$ 192,105.34
Premium	\$100.00
Cost of Sale	\$442.58
Duplicate Bill Fees	\$260.00
Tax Lien	\$41,201.13
Township Lien	\$15,853.63
Total	\$19,230,361.01

- Resolution 2021-062 Entering into Contract with Weatherproofing Technologies, Inc. for the Repair of the Equestrian Building Roof at the Township Park

**RESOLUTION 2021-062 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY FOR ENTERING INTO CONTRACT WITH
WEATHERPROOFING TECHNOLOGIES, INC. FOR THE REPAIR OF THE EQUESTRIAN
BUILDING ROOF AT THE TOWNSHIP PARK**

WHEREAS, the Alexandria Township Committee is aware of repairs needed for the roof on the barn at the Alexandria Park; and

WHEREAS, Alexandria Township is in receipt of a quote from Weatherproofing Technologies, Inc. of their proposal for the roof replacement at the barn through the Educational Services Commission of New Jersey (ESCNJ/AEPA) Co-op #65MCESCCPS, ESCNJ Contract # ESCNJ/AEPA #21-D in the amount of \$242,425.49.

WHEREAS, Alexandria Township will contract with Weatherproofing Technologies, Inc. and their sub-contractor Strober-Wright Roofing to perform the following work on the barn roof:

1. Remove the existing shingles down to the underlying deck.
 - a.) Replace an unsound decking with new in kind at an additional cost. A total of 3,008 square feet is already included in the cost.
2. Install a new Tamko Moisture Guard ice and water shield & Tamko synthetic underlayment to the wood decking.
 - a.) Install new ice and water shield at eaves, rakes, valley's, and other areas where ice may build up.
 - b.) Install a Tamko synthetic underlayment at all remaining locations.

3. Install new Tamko Heritage shingles per manufactures recommendations & requirements.
 - a.) Install Tamko Starter shingles where required by the manufacturer.
 - b.) Install a new Tamko ridge vent to promote ventilation.
4. Install 4 new fiberglass panels where described during the job-walk.
5. Install all new sheet metal flashing details per NRCA, SMACNA, and Tremco specifications.
 - a. Install-1,200 lineal feet of a new drip edge.
 - b. Install-750 lineal feet of a new 6" k gutter.
 - c. Install-320 lineal feet of new 3" x 4" downspouts.
6. Provide a thirty (30) year Tamko limited lifetime manufacturer's warranty.

WHEREAS, the Township of Alexandria has sufficient funds to pay for the above repair in the Capital Funds Account of The Township of Alexandria Account Number 04-215-56-984-000.

WHEREAS, the Township's Chief Financial Officer has certified that there are funds in place to have the roof repaired.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, Township of Alexandria, County of Hunterdon, State of New Jersey to enter into contract with Weatherproofing Technologies, Inc. to repair the park barn roof.

- Resolution 2021-065 Appropriation Transfer (3rd)

RESOLUTION 2021-065 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR APPROPRIATION TRANSFER FOR 2021

WHEREAS, various 2020 bills have been presented for payment this year, which bills represent obligations of the fiscal year 2020 and were not covered by order number and/or recorded at the time of transfers between the 2020 Budget in the last two months of 2020: and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2020 Budget Appropriation Reserves as follows:

	FROM	TO
Road Other Expenses	\$15,000.00	
Snow Removal		\$15,000.00
Total	<u>\$15,000.00</u>	<u>\$15,000.00</u>

- Resolution 2021-068 Authorizing the Appointment of the Alexandria Township Shared Municipal Court Judge

**RESOLUTION 2021-068 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF THE ALEXANDRIA
TOWNSHIP SHARED MUNICIPAL COURT JUDGE**

WHEREAS, the appointment of Judge William Mennen as the Alexandria Township Municipal Court Judge expires on March 5, 2021; and

WHEREAS, the Township Committee is desirous of filling the Shared Municipal Court Judge position of the Shared Courts of Raritan Township, Alexandria Township, Frenchtown Borough and Holland Township and appointing Judge William Mennen for a three-year term effective March 6, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey that Judge William Mennen is hereby appointed to the position of Shared Municipal Court Judge effective March 6, 2021 through March 7, 2024 at a prorated annual salary of \$57,900.00 for the year 2021.

- Resolution 2021-069 2021 Temporary Emergency Appropriation

**RESOLUTION OF THE TOWNSHIP OF ALEXANDRIA,
COUNTY OF HUNTERDON,
STATE OF NEW JERSEY
2021 TEMPORARY EMERGENCY APPROPRIATION
RESOLUTION 2021-069**

WHEREAS, N.J.S. 40:A4-20 provides that a Temporary Emergency Appropriation may be passed after the 31st day of the fiscal year, and

WHEREAS, it is required that any amounts expended from the appropriations contained in this resolution be included in the budget as adopted under the correct headings, and

WHEREAS, the appropriations funded in this resolution represent roughly one half or 50% of the 2021 adopted appropriation unless noted by an asterisk, (Pension payments, Debt payments, and insurance payments may exceed 50% as these expenses must be paid in full by due dates).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following Temporary Emergency Appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

<u>Account Description:</u>	<u>Amount</u>
Mayor and Council: S&W	6,381.00
Mayor and Council: OE	1,500.00
Administration S & W	6,375.00
Municipal Clerk: S&W	27,730.00
Municipal Clerk: OE	10,000.00
Municipal Web Site	3,000.00
Financial Admin: S&W	22,620.00
Financial Admin: OE	11,225.00
Audit Services: OE	14,500.00
Rev Admin (Tax Col.): S&W	15,050.00
Rev Admin (Tax Col.): OE	3,500.00
Tax Assessment: S&W	17,000.00
Tax Assessment: OE	1,000.00
Legal Serv (Lgl Dept): OE	44,000.00
Agricultural Commission	250.00
Historical Commission OE	250.00
Engineering Services: OE	36,500.00
Planning Board: S&W	3,825.00
Planning Board: OE	3,750.00
Zoning Board of Adj.: S&W	3,500.00
Zoning Board of Adj: OE	750.00
Construction Official (BUILDING DEPT)	42,500.00
Construction Official: OE	10,000.00
Zoning Officer: S&W	4,730.00
Zoning Officer: OE	250.00
General Liability Insurance OE *****	65,000.00
Worker Compensation Insurance *****	30,000.00
Employee Group Insurance	100,500.00
Unemployment Insurance	2,500.00
COAH	.00

Emergency Management: S&W	1,862.00
Emergency Management: OE	50.00
Aid to Volunteer Fire Companies	0.00
Fire Hydrants	440.00
Contrib to First Aid Org	0.00
FIRE PREVENTION S& W	4,000.00
FIRE PREVENTION O/E	50.00
Munic. Prosecutor's Office: S&W	3,808.00
Road Maintenance: S&W	215,000.00
Road Maintenance: OE	60,000.00
Snow Removal	25,000.00
Solid Waste Collection(Recycling): S&W	4,000.00
Solid Waste Collection: OE	15,000.00
Buildings and Grounds: S&W	2,755.00
Buildings and Grounds: OE	625.00
Pub Health (Bd of Health): S&W	1836.00
Pub Health (Bd of Health): OE	1,000.00
Environmental Commission: OE	900.00
Celebration of Public Events OE	1,000.00
Electricity	6,750.00
Street Lighting	2,250.00
Telephone	3,650.00
Diesel and Gasoline Fuel	12,500.00
Propane	2,500.00
Pension *****	74,455.00
SOCIAL SECURITY	31,606.00
DCRP EMPLOYER SHARE	750.00
Municipal Court: S&W *****	25,000.00
Municipal Court: OE	7,650.00
Public Defender Salaries and Wages	715.00
SHARE OF HEALTH INSURANCE	8,750.00
Total Temporary Emergency Appropriation	
Before Debt Service:	1,012,088.00
Capital Improvement Fund	0.00
BOND PRINCIPAL	.00
INTEREST ON BONDS	40,000.00
Note Interest	.00

Total 2018 Temporary Emergency Appropriation	1,052,088.00
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- Resolution 2021-070 Amending Professional Contract Service Award to Tax Attorney Martin Allen, Esq. of Di Francesco, Bateman, Kunzman, Davis, Lehrer, and Flaum

RESOLUTION 2021-070 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDING PROFESSIONAL CONTRACT SERVICE AWARD TO TAX ATTORNEY MARTIN ALLEN, ESQ. OF DI FRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER, AND FLAUM

WHEREAS, on February 26, 2020 the Alexandria Township Committee appointed Martin Allen, Esq. of Di Francesco, Bateman, Kunzman, Davis, Lehrer, and Flaum for a one-year appointment from January 1, 2020 to December 31, 2020 as the Township Tax Attorney; and

WHEREAS, on February 26, 2020 the Alexandria Township Committee approved a budgeted amount not to exceed of \$10,000.00 in account number **01-201-21-155-020** for services to be rendered by Township Tax Attorney Martin Allen, Esq. of the Firm of Di Francesco, Bateman, Kunzman, Davis, Lehrer, and Flaum, 15 Mountain Boulevard, Warren, New Jersey 07059.

WHEREAS, on September 9, 2020 the Alexandria Township Committee approved an additional budgeted amount not to exceed \$20,000.00 in account **01-201-21-155-020** for services to be rendered by Township Tax Attorney Martin Allen, Esq. of the Firm of Di Francesco, Bateman, Kunzman, Davis, Lehrer, and Flaum, 15 Mountain Boulevard, Warren, New Jersey 07059.

WHEREAS, the Township Committee budgeted a total of \$20,000.00 for Tax Attorney services (not out-of-pocket expenses) by the Township Tax Attorney for 2020 and bills submitted by Township Tax Attorney Martin Allen, Esq. so far for the year are \$ 22,500.00 not including out-of-pocket expenses.

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. Resolution 2020-0103 is amended to revise the “not to exceed number” and the Alexandria Township Chief Financial Officer shall certify that the amount of, not to exceed \$2,500.00 in excess of the already budgeted amount of \$20,000.00 set by the Township Committee is available in the following account numbered 02-203-20-155-127.

- Resolution 2021-072 Amending Salary Resolution 2020-052 for the Board of Health Secretary Salary

RESOLUTION 2021-072 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES FOR THE YEAR 2020-*Board of Health Secretary Correction from Resolution 2020-052*

Township Committeemen	\$ 4,394.88
Township Clerk	\$ 57,706.08
	\$ 222.22 Special Mtg.
Deputy Clerk	\$ 40,905.12
Township Administrator	\$ 13,266.72
Chief Financial Officer	\$ 36,418.08
Asst. CFO	\$ 35.79 per hour
Finance Assistant	\$ 23.01 per hour
Tax Assessor	\$ 34,769.28
Tax Collector	\$ 27,610.80
Zoning Officer	\$ 9,843.36
Registrar of Vital Statistics	\$ 1823.52
Deputy Registrar	\$ 353.50
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 20.45 per hour
	Plus \$217.57 per meeting
Land Use Board Administrative Stipend	\$231.23 a month
Board of Health Secretary	\$ 2,177.04
Dog Warden	Per Contract
Office Cleaning	\$ 5,713.44
Emergency Mgmt.911 Coordinator	\$ 3,207.60
Office Help	\$ 10.00 to \$35.00 per hour
Public Works Personnel	Per Union Contract
Seasonal Snow Plow Operator	\$ 25.25 per hour
Seasonal Park Help	\$ 15.15 per hour
Recycling Coordinator-PW	\$ 2,280.72
Recycling Coordinator -Office	\$ 2,280.72
Construction Official	\$ 52.92 per hour
Construction Sub-Code Official	\$ 46.76 per hour
Building Dept. Technical Assistant	\$ 19.21 per hour
Plumbing Sub-Code Official	\$ 52.92 per hour
Electrical Sub-Code Official	\$ 44.29 per hour
Electrical Inspector	\$ 39.23 per hour
Fire Sub-Code Official	\$ 46.76 per hour
Fire Inspector	\$ 46.76 per hour
Fire Prevention	\$ 346.79
COAH Housing Agent	\$ 1,250.00 a year

ENGINEER'S REPORT:

Township Committee reviewed the attached Engineer's report from Township Engineer Decker. The Township Committee at the next Township meeting will need to authorize the Twp. Engineer to have surveys and design work done for the NJDOT Schaaf Road Phase III grant project.

APPROVAL OF MINUTES:

- January 13, 2021 Township Committee
- January 13, 2021 Executive Session
- January 27, 2021 Workshop Meeting
- February 10, 2021 Township Committee
- February 10, 2021 Executive Session
- February 25, 2021 Workshop Meeting
- February 25, 2021 Executive Session

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the above meeting minutes.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

BILL LIST:

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the March 10, 2021 bill list.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

AEA Member Judy Tucker asked what the name of the roofing contractor is. Township Administrator/Clerk Bobrowski advised Ms. Tucker that the company doing the park barn roof work will be Tremco Construction Products/WTI-Weatherproofing Technologies, Inc. The Township is waiting on a pre-construction meeting with the contractor and members of the AEA have asked to be present at the pre-construction meeting as well.

CORRESPONDENCE/ANNOUNCEMENTS:

None

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (8:00 PM)

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

_____ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

 X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

Joint Court Lease Termination

 X Matters falling within the attorney-client privilege.

Beneduce Vineyards

Van Fossen/Narbonne- Route 513

 X Personnel matters involving a specific employee or officer of the Township.

Michele Bobrowski, Employee Review

- _____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office and will be available to the public as provided for by New Jersey law.
 5. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session **(8:20 PM)**.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve Resolution 2021-071.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2021-071 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AUTHORIZING A LEASE TERMINATION AGREEMENT
CONCERNING THE FORMER OFFICES OF THE MUNICIPAL COURT OF THE DELAWARE
VALLEY**

WHEREAS, the Township of Alexandria ("Alexandria") was a member of the Municipal Court of the Delaware Valley (hereinafter the "Joint Court") which was formed in February 2010 by Alexandria, Frenchtown Borough and the Township of Holland pursuant to companion ordinances adopted by each municipality; and

WHEREAS, the Joint Court was party to a five-year lease agreement dated May 2018 with C. Dorsey Reading and Joan E. Reading (hereinafter "Landlord") for premises known as Unit #1, 33 Race Street Frenchtown, N.J. for the purpose of conducting the business of the Joint Court ("the Lease Agreement"), which Lease Agreement terminates on May 31, 2023;

WHEREAS, the Joint Court was abolished as of January 1, 2021 and the Joint

Court consequently vacated the premises covered by the Lease Agreement as of that date; and

WHEREAS, there is remaining on the Lease Agreement, approximately \$28,000 due after the payment of rent for January 2021, which was paid; and

WHEREAS, the Landlord and Joint Court have negotiated a Lease Termination Agreement (a copy of which is attached hereto and is on file with the Municipal Clerk) which addresses settlement and payment of the remaining rent by the member towns comprising the Joint Court in exchange for the mutual release of all claims and liabilities of either party in connection with the Lease Agreement; and

WHEREAS, the final payment due from Alexandria Township in connection with the Lease Termination Agreement is \$8,833.33; and

WHEREAS, Township Committee agrees that it is in the best interest of the Township to authorize and approve the proposed Lease Termination Agreement; and

WHEREAS, the Chief Financial Officer has certified the availability of funds;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this day of March, 2021 as follows:

1. For the reasons set forth in the preamble above, which are made a part hereof, the Township Committee approves the Lease Termination Agreement and authorizes the Mayor, Deputy Mayor, Township Clerk, Township Attorney and CFO, as applicable to prepare and execute all documents necessary to effectuate same.

2. The CFO is authorized to make the remaining payments due in the amount of \$8,833.33 in accordance with the terms of the Lease Termination Agreement.

3. This Resolution shall be effectively immediately shall be operative upon the mutual consent of the Lease Termination Agreement by the remaining member towns comprising the Joint Court.

4. Copies of this Resolution shall be forwarded to the Municipal Court of the Delaware Valley, Holland Township, Frenchtown Borough and the Municipal Court Division Manager for Vicinage 13, as may be applicable.

5. This Resolution shall take effect immediately.

The Township Committee discussed having the Township Special Litigation Attorney amend his contract and have a revised resolution drafted to permit him to represent the Township on any litigation matters not just the specific matter as noted in the present resolution and to increase the current budget cap.

Comm. Pfefferle requested that Township Administrator/Clerk Bobrowski have the CFO present to the Township Committee budget documents for review prior to the budget meeting scheduled for March 24th.

Comm. Pfefferle noted that he dealt with a signage matter at Alexandria Airport. The airport customers are having a difficult time using GPS to find the entrance. The airport will place directional signage that are non-advertising in the right of way near the airport to assist customers. The Township Engineer did not recommend signage be placed on the roadway due to it not being safe for drivers as requested by the airport.

Matter discussed in Executive Session:

- Beneduce Vineyards

Proposed dates of March 29th/31st for Planning Testimony are to be determined.

- Employee Review of Township Clerk Bobrowski

Tabled

- Van Fossen/Narbonne-Route 513

Waiting to hear from the Township Prosecutor regarding Twp. Engineer Decker's presence for a site meeting with Court representatives. Mayor Plumer can authorize Twp. Engineer Decker to attend the site meeting once the Prosecutor advises the Township of the need.

- Joint Court Lease Termination

Township Committee reviewed a resolution prepared by Twp. Atty Dragan pertaining to the Joint Court Lease Termination.

- Salvation Army

Neighbor has made additional complaints on the Salvation Army and has reached out to Assemblyman Peterson's office. The matter has been referred to the Land Use Board for determination of year-round housing. Twp. Attorney Dragan and Twp. Planner Banisch will draft a letter to the Salvation Army's Attorney reflecting such.

MOTION TO ADJOURN

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to adjourn at 8:33 PM.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 8:33 PM.

Respectfully Submitted:
Michele Bobrowski, CMC/RMC
Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of March 10, 2021 and certify that said Minutes were approved by the Township Committee on the 14th day of April 2021.

Gabe Plumer, Mayor